

# Development Specialist

The Gulf Coast Fair Housing Center (GCFHC) is a private non-profit organization. The center was established by the National Fair Housing Alliance and a group of concerned Gulf Coast citizens in 2003. GCFHC is active in 5 Mississippi Gulf Coast Counties: George, Hancock, Harrison, Jackson, Pearl River and Stone.

GCFHC is dedicated to eliminating housing discrimination and furthering equal housing opportunities through education, outreach, advocacy, and enforcement of fair housing laws. GCFHC furthers fair housing by dividing its efforts into 2 major categories: education and enforcement. GCFHC educates Gulf Coast citizens about their rights under Fair Housing laws and through mass media, presentations, seminars, workshops, publications etc. In an effort to enforce fair housing laws, GCFHC takes fair housing complaints from individuals. Complaints are researched and investigated and clients are assisted in finding the best remedy to their fair housing issue.

## **Description:**

The Gulf Coast Fair Housing Center (GCFHC) is dedicated to eliminating housing discrimination on the Mississippi Gulf Coast. Want to work for a worthy cause? Interested in out of the box strategies to raise funds for a grass roots organization? Curious about using the internet to increase donations? GCFHC is seeking a volunteer to assist with our fundraising and grant writing. No experience necessary. If you're interested, email a cover letter and resume today!

## Job Requirements

1. Strong commitment to civil rights.
2. Ability to analyze, write and present ideas clearly and concisely.
3. Familiarity with research methods.
4. Ability to work independently and be self-motivated.
5. Organizational skills and computer proficiency.
6. Bilingual language skills (particularly Spanish or Vietnamese) a plus.

## **How to Apply:**

To apply please send your cover letter and resume to:

[admin@makeitfair.com](mailto:admin@makeitfair.com) or  
Charmel Gaulden, Executive Director  
Gulf Coast Fair Housing Center  
2218-24th Avenue  
Gulfport MS 39501